

## Service Quotation

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**(1a) RATE OF CHARGES : STANDARD CARTON SIZE : 17" x 13.5" x 11"**

**(1a) MONTHLY OR PART THEREOF STORAGE CHARGE : HK\$ 7.5 / Ctn**

**(2) NEW CARTON CHARGES : (Include Return)**

NEW FILE-CARTON MATERIALS & DELIVERY CHARGES : HK\$ 25.00 / Ctn Min HK\$500.00 / Job  
Include Store Four Seasons's carton and bar code label

**(3) RETRIEVAL CHARGES : ( Per Request )**

a. Express Service (within 4 hours)

Fax/Tel/Email request received by 0900 hours and 1200 from Mon to Sat,  
delivery will be before 13:00 hours and 16:00 hours on same day respectively

i. Inclusive 5 Cartons/Job : HK\$ 400.00  
Each Additional Carton : HK\$ 30.00

b. Regular Service (24 Hour Notice)

request by 17:00 hours on a working day, delivery by 18:00 hours on the next working day

i. Inclusive 5 cartons / job : HK\$200.00  
Each additional carton : HK\$15.00

c. Permanent Removal

Handling Charge : HK\$ 15.00 / Ctn  
Transportation : HK\$ 20.00 / Ctn  
Minimum charge : HK\$ 350.00 / Job

**(4) COLLECTION CHARGES : ( Per Request )**

i. Inclusive 5 Cartons/Job : HK\$ 200.00  
Each Additional Carton : HK\$ 15.00

**(5) DESTRUCTION AND DISPOSAL CHARGES**

i. Inhouse Destruction Charge : HK\$ 25.00 / Ctn Min HK\$ 500.00 / Job

**(6) CONTRACT PERIOD : ONE YEAR**

**(7) Additional Conditions**

i. Min. Storage Charge \$330 Per Month

\*\*\*\*\* Pls sign and fax to Store Four Seasons if above quote is accepted \*\*\*\*\*